

Spelthorne Borough Council Key Decisions Forward Plan

This Forward Plan sets out the key decisions which the Cabinet expects to take during the next four months' period and beyond.

In practical terms, a key decision is a decision to be taken by the Cabinet which either: (1) involves expenditure or savings of £100,000 or more; (2) is an issue which has Borough-wide significance; or (3) is an issue which the Spelthorne community would expect to be notified about or consulted on.

Cabinet	Areas of Responsibility
Cllr Q.R. Edgington	Leader of the Council
Cllr J.R. Sexton	Deputy Leader and Communications and Procurement
Cllr. M.M. Attewell	Deputy Leader and Waste, Environment and parking
Cllr T.J.M. Evans	Finance
Cllr V.J. Leighton	Planning and Corporate Development
Cllr A.J. Mitchell	Community safety and Licensing
Cllr J.M. Pinkerton OBE	Housing, Health, Wellbeing, Independent Living and Leisure
Cllr D. Saliagopoulos	Economic Development and Fixed Assets

The agenda for each Cabinet meeting will be published at least 5 clear working days before the meeting and will be available for inspection at the Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB and on the Council's Website (www.spelthorne.gov.uk).

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private because the agenda and reports for that meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), and that the public interest in withholding the information outweighs the public interest in disclosing it.

All Officers' e-mail addresses follow the same format i.e. initial.surname@spelthorne.gov.uk e.g. r.tambini@spelthorne.gov.uk

All Cabinet members' e-mail addresses follow the same format i.e. cllr.surname@spelthorne.gov.uk e.g. cllr.edgington@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Principal Committee Manager, Greg Halliwell, at the Council offices on 01784 446267 or e-mail g.halliwell@spelthorne.gov.uk

Spelthorne Borough Council

Key Decisions Forward Plan for 27 January 2016 to 27 April 2016

CABINET MEETING	TOPIC	KEY DECISION	CONSULTATION	DOCUMENTS	CONTACT OFFICER CABINET MEMBER
January 2016	Purchase of a freehold site in Upper Halliford	To consider a request for permission to purchase the freehold of the land and buildings forming a site in Upper Halliford.		Notice of urgent decision and agreement of Overview and Scrutiny Committee Chairman	Dave Phillips Tel: 01784 446424 Leader of the Council, Councillor Quentin Edgington cllr.edgington@spelthorne.gov.uk
27 Jan 2016 25 Feb 2016	Treasury Management Strategy 2016-17	To recommend to Council for approval the Treasury Management Strategy for 2016-17.			Terry Collier Tel: +441784 44 6296 Portfolio Holder for Finance, Councillor Tim Evans cllr.evans@spelthorne.gov.uk
27 Jan 2016	Outline Budget 2016-2017	To agree the Outline Budget for 2016-17.			Terry Collier Tel: +441784 44 6296 Portfolio Holder for Finance, Councillor Tim Evans cllr.evans@spelthorne.gov.uk
24 Feb 2016	Review of Parking Orders				Sandy Muirhead Tel: 01784 446318 Deputy Leader and Portfolio Holder for Waste, Environment and Parking

Key Decisions Forward Plan for 27 January 2016 to 27 April 2016

CABINET MEETING	TOPIC	KEY DECISION	CONSULTATION	DOCUMENTS	CONTACT OFFICER CABINET MEMBER
24 Feb 2016	Fees and Charges 2016-2017	To recommend to Council for approval the Schedule of fees and charges for 2016-2017.			Terry Collier Tel: +441784 44 6296 Portfolio Holder for Finance, Councillor Tim Evans cllr.evans@spelthorne.gov.uk
24 Feb 2016 25 Feb 2016	Capital Programme 2016-2017 (final)	To recommend to Council for approval the Capital Programme for 2016-17.			Terry Collier Tel: +441784 44 6296 Portfolio Holder for Finance, Councillor Tim Evans cllr.evans@spelthorne.gov.uk
24 Feb 2016 25 Feb 2016	Revenue Budget 2016-2017 (final)	To recommend to Council for approval the Revenue Budget for 2016-17.			Terry Collier Tel: +441784 44 6296 Portfolio Holder for Finance, Councillor Tim Evans cllr.evans@spelthorne.gov.uk
27 Apr 2016	Waste Services and Waste Vehicles Project	To agree the recommendations on service changes to allow procurement of vehicles for collection of rubbish and recycling.			Sandy Muirhead Tel: 01784 446318 Deputy Leader and Portfolio Holder for Waste, Environment and Parking, Councillor Maureen Attewell cllr.attewell@spelthorne.gov.uk

Key Decisions Forward Plan for 27 January 2016 to 27 April 2016

CABINET MEETING	TOPIC	KEY DECISION	CONSULTATION	DOCUMENTS	CONTACT OFFICER CABINET MEMBER
27 Apr 2016 28 Apr 2016	Review of the Constitution 2015	To consider the annual review of the Council's Constitution.			Michael Graham Tel: 01784 446227 Portfolio Holder for Planning and Corporate Development, Councillor Vivienne Leighton Leader of the Council cllr.leighton@spelthorne.gov.uk